

**IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD**  
**Bureau of Occupational Licenses**  
**700 West State Street, P.O. Box 83720**  
**Boise, ID 83720-0063**

**Conference Call Minutes of 10/18/2017**

**BOARD MEMBERS PRESENT:** Jay T Hill - Chair  
Thomas E Coates  
Ben Estes  
Larry L Simms

**BOARD MEMBERS ABSENT:** Richard B Davies

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Deputy Bureau Chief  
Maurie Ellsworth, General Counsel  
Mary Miles, Technical Records Specialist II

The meeting was called to order at 9:00 AM MDT by Jay T Hill.

**APPROVAL OF MINUTES**

Mr. Simms made a motion to approve the minutes of 9/6/2017. It was seconded by Mr. Estes. Motion carried.

**EXECUTIVE ORDER**

Ms. Cory updated the Board regarding a recent Executive Order meeting held by the Lt. Governor. The Executive Order issued by Acting Governor Little requires State agencies to submit a report to the Office of the Governor no later than July 1, 2018. The report will assess whether the licensure requirements are necessary and in the public interest while providing recommendations for improvement, modification or elimination.

**LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. The deadlines to submit proposed rule and law revisions to the Governor's Office have passed for the 2018 Legislative Session.

**FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$139,699.44 as of 9/30/2017.

## EXECUTIVE SESSION

Mr. Coates made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Simms. The vote was: Mr. Simms, aye; Mr. Coates, aye; Mr. Estes, aye; and Mr. Hill, aye. Motion carried.

Mr. Simms made a motion to come out of executive session. It was seconded by Mr. Coates. The vote was: Mr. Simms, aye; Mr. Coates, aye; Mr. Estes, aye; and Mr. Hill, aye. Motion carried.

## APPLICATIONS

Mr. Coates made a motion to approve the following for licensure:

Approved for Licensure	
DANS FERRY SERVICE LLC	PGF-1303
WESTWOOD HARDWARE LLC	PGF-1307

It was seconded by Mr. Simms. Motion carried.

Mr. Estes made a motion to table 901153299 pending further information. It was seconded by Mr. Coates. Motion carried.

It was seconded by Mr. Simms. Motion carried.

**NEXT MEETING** was scheduled for November 8, 2017 Conference Call at 9:00 AM

- December 6, 2017 Conference Call at 9:00 AM
- January 10, 2018 Face to Face Meeting at 10:00 AM
- February 14, 2018 Conference Call at 9:00 AM

## ADJOURNMENT

Mr. Coates made a motion to adjourn the meeting at 9:27 AM. It was seconded by Mr. Estes. Motion carried.

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Jay T Hill, Chair

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Thomas E Coates

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Richard B Davies

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Ben Estes

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Larry L Simms

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Tana Cory, Bureau Chief